

Company Description

Good Wolf Property Management, LLC is a Cincinnati based real estate firm specializing in acquiring, renovating and managing small to mid-size apartment communities.

Our strategy is to acquire buildings in desirable neighborhoods and exceed our tenants expectations with quality renovations, and responsive maintenance teams.

Maintenance Technician - Job Description

Good Wolf Properties renovates and manages small multi-family apartment buildings in the most desirable neighborhoods in Cincinnati. That's our speciality. GWP currently has 80+ apartments throughout Cincinnati and plans to double in size over the next 18 months.

GWP is a start-up and the Maintenance Technician will report directly to the CEO. The ideal candidate is content working in an environment where each day is different and priorities can quickly change.

Key Responsibilities:

- Execute work orders promptly and accurately. We strive to resolve work orders within 48 hours and the maintenance tech is expected to log all activity in our property management software.
- Manage vacant apartments by preparing them through the turnover process so apartments are ready to lease to new prospects.
- Preventative maintenance - proactively upkeep the properties to avoid future maintenance issues.
- Engage with customers professionally and courteously, embodying the GWP brand values in every interaction.

What Sets You Apart:

- A solid background in residential maintenance, showcasing your prowess as a multi-skilled technician.
- Proficiency in handling basic tools, appliances, and a range of maintenance tasks spanning plumbing, electrical, and drywall.
- A knack for troubleshooting issues and identifying optimal repair solutions, demonstrating your problem-solving prowess.

- You take ownership of ensuring the buildings are being maintained to a high standard. You spot problems on your own and solve them.

Examples of Work:

1. **Plumbing:** repair, replace or install faucets, pipes, toilets, garbage disposals, dishwashers.
2. **Electrical:** repair, replace or install power switches, fuses, wall sockets, ceiling fans, thermostats, or garage door openers.
3. **Drywall repair:** fill small to large holes.
4. **Painting:** minor touch-ups in between residents.
5. **Miscellaneous Repairs:** Lock changing, painting, power washing, cleaning gutters, basic carpentry, landscaping, general cleaning.

Position Requirements:

- Minimum 4 years experience in residential maintenance
- Able to push, pull and lift over 75 lbs
- Possession of personal tools, required
- Possession of personal vehicle and valid license, required
- Possession of personal smart phone, required.

Compensation:

- \$27 - \$32 / hour
- Competitive benefits